



CLASSROOM / YARD SUPERVISION

The class teacher has responsibility for and a duty of care to his/her pupils from 8.50am to 2.30pm except for the lunch break periods when staff on yard duty have responsibility for same.

The yard supervision rota for the school year will be drawn up by the Principal and a copy of same will be included in the annual Class Folder.

All teachers to supervise pupils to the school yard doors.

The teacher in the same grade to supervise the class of the teacher on yard duty while he/she having his/her lunch break.

The teacher on yard duty to determine whether it is either too cold/wet to play in the yard at 10.55 and 12.40 and to communicate same to his/her respective classes.

If absent on your day for yard duty please notify school of same.

If the teacher rostered to do yard duty is absent the teacher on yard duty the following day to cover. This may result in a teacher doing two consecutive days yard duty.

The teacher absent to supervise the yard either on the following day or week.

Pupils to be collected from the yard as soon as possible after the bell has been rung.

The teacher on yard duty to supervise pupils until all class teachers have arrived to collect their classes.

If there is only one other teacher left to collect his/her class the teacher on yard duty may bring in both classes and supervise same until the class teacher arrives.

The teacher on yard duty may bring in pupils from the yard if the weather conditions change during lunch-time.

No pupil should leave his/her class before 11.00am or 12.45pm.

Only pupils who are feeling unwell or have a note from their parents may sit in the halla at lunch time. Teacher on duty in the Halla to remain in the Halla for the full duration of lunch break.

Pupils are not allowed to eat or drink in the yard during lunch time.

On cold days pupils should be encouraged to wear coats during lunch time breaks in the yard.

Parents/Guardians of pupils in Junior and Senior Infants who fail to arrive in time to collect their children should be contacted by the class teacher at 13.40.

A record of all such occasions should be kept by the class teacher.

See Appendix 3 for Samples of Yard and Halla Supervision